Classroom Agreement 2014-2016

**IB Biology SL**

Mrs Skrzypczak

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During a duration of two years, standard level International Baccalaureate Biology students will explore topics of statistical analysis, biochemistry, cell theory, cellular respiration, photosynthesis, genetics, ecology, and human health and physiology. A total of 40 hours of practical lab work will be performed (30 hours of investigative, student-directed work, and 10 hours of a Group IV project).

**Classroom Supplies:**

3 Ring binder (At least 2 in)

 Dividers

 Blue/Black/Red Ink Pens

 Colored Pencils

 Calculator

 #2 pencils with erasers

 Loose-leaf notebook paper

 Graph paper

 Internet access

 1 bottle of hand sanitizer

**Grades:**

* **RHS** grade will be based on percentages as follows:
	+ Tests 50%
	+ Labs/Projects 20%
	+ Quizzes 20%
	+ Homework/Classwork 10%
* If there is a discrepancy with a grade you received and the grade shown in the gradebook/focus, it is YOUR responsibility to show me the graded assignment to make the correction **(KEEP YOUR GRADED ASSIGNMENTS!!)**

**Code of Behavior:**

* **Respect-** do not engage in behavior that would take away from your classmate’s ability to learn, take care of and put away lab equipment/supplies, etc.
* **Honor-** refrain from cheating in any way
* **Scholarship-** be responsible for your own learning, be attentive, take notes, be prepared, etc.

**Personal Belongings:**

* Do NOT bring valuables to class- keep them in your locker, or at home! Teacher is not responsible for lost or stolen items
* **Cell phones, Ipods, mP3 players, etc, are NOT to be on your person!!!! Doing so will result in a referral (regardless if powered on or not)**
* Class textbook and/or folder may be kept in your assigned cubby at the back of the room. This is at your own risk: student is responsible for missing items- the teacher is NOT responsible for missing books or items left in cubbys)

**Daily Agenda/Warm-ups:**

* You are required to read the daily agenda on the board/projector each day as you enter the classroom
* The agenda will include a warm-up which will need to be completed within the first 5-10 minutes of class.
* Warm-ups should be completed on loose leaf paper and filed in your binder. Some warm-ups/homework will be evaluated just as being completed or not. Others will be evaluated and given a grade.

**Tests:**

* All tests will be cumulative in nature. This means that there will be questions on each new test that cover material from previous tests.
* All tests will be in IB form and will use IB mark schemes

**Grade Questions:**

* If you feel there is a discrepancy with a grade you receive, you may discuss your concerns with me one-on-one at the end of class or after school. DO NOT attempt to argue or make a scene during class time- this will not be tolerated!
* For any discrepancy, you must provide back-up. For example, if the grade in the computer shows a zero for an assignment that you completed on time, you will need to show me the graded assignment.
* I will update grades on the computer as soon as possible. Please refrain from asking me when something will be graded and/or what your grade is. I do my best to grade assignments in a timely manner.

**Hall Passes:**

* Only one student will be allowed out of class at a time.
* Each student will receive an individual hall pass card that will allow for 3 passes per quarter. Unused passes are non-transferrable and do not carry over. You must have your card in order to use a hall pass. Once your 3 passes are used within a quarter, you will not be allowed any additional hall passes unless an absolute emergency and/or a doctor’s note is provided explaining a legitimate reason to need more passes. If you lose your hall pass card, you will not be issued a new one; therefore, you forfeit your hall pass privilege.
* No passes will be given to go to your locker for assignments due that day – be prepared and plan accordingly!
* No passes will be given to go to another teacher’s class unless prior approval has been obtained by the other teacher.
* No passes will be given to guidance. Guidance visits are by appointment only – these must be made before/after school or during lunch.

**Late work Policy:**

* All assigned work is due **AT THE BEGINNING OF CLASS**!
* Late work is accepted for 48 hours after the due date. The grade of the assignment will be automatically reduced by 20%. Late work is NOT accepted after 48 hours and you will receive a zero for the assignment
* **PLEASE NOTE that an assignment is considered late if it is not turned in AT THE BEGINNING OF CLASS.**

**Assignments:**

* Typed or blue/black ink only (exception: graphs in pencil)
* **First & Last** name at top of each paper
* Due at **beginning** of class in the appropriate location unless otherwise stated
* No credit will be given for late assignments; this includes assignments left in locker!
* ***No name papers will receive no credit, unless a major assignment (test, quiz, project, lab) in which there will be a 10% deduction. Your name should be the first thing you put on EVERY assignment!***
* ***Projects – the due date is the LAST day you may turn the project in …they may be turned in early. Therefore, if absent on due date – even if excused, project is STILL DUE!!!!***
* Keep in mind that Labs in this course are you IA’s which will affect your IB grade for the course and therefore may affect your IB diploma status.

**Attendance and Make-up Work:**

* It is **your responsibility** to obtain any work missed while you were absent immediately upon your return (blackboard, make-up folder); this includes scheduling to make-up any lab and/or test missed while out. I will NOT seek you out for make-up work!
* There will be NO make-ups for missed quizzes. If the absence is excused, then the missed quiz will be replaced with the average of all other quizzes you have taken for that quarter. If unexcused, then you will receive a zero.
* Students will have one day for each day of an excused absence to make up work missed (exception: tests and labs must be made up within 1 week.) Scenario: Student is absent on Tuesday and returns on Wednesday (absent 1 day). Work missed on Tuesday would then be due on Thursday.
* Any work missed due to an unexcused absence will receive no credit.
* Proof of excused absence must be shown to the teacher within the first 3 days back…otherwise the absence remains unexcused.
* If you return from an absence on a scheduled quiz/test day, you will be expected to take the quiz/test as long as no new material was covered while you were out…**Missing a review day does NOT exempt you from taking the quiz/test**
* ***Lab and Test make-up days will be after school in room 668 by appointment***. You must be ready to start by 1:50pm.
* Be advised…all test and lab make-ups may be given in an alternate form from the original.

**Cheating:**

* Cheating will not be tolerated…IB and School honor code will be followed.
* All assignments, including homework, are to be done on an individual basis unless otherwise stated by the teacher.
* Lab groups will collect data together, BUT will work independently after data is collected to manipulate, analyze, and report data (unless otherwise stated by the teacher).
* Research projects should not contain material derived from another source unless the source is properly cited using the APA citation style
* Turnitin.com will be utilized for various assignments
* The following are examples of cheating and will not be tolerated:
	+ Passing calculators during an assessment
	+ copying someone else’s test, quiz, homework, assignment, or report
	+ letting someone copy from a test, quiz, homework, assignment, or report
	+ looking at notes or text during an assessment
	+ sharing questions from an assessment with students who have yet to take the assessment
	+ listing someone else’s data without giving credit or making up data to fit an expected answer
	+ using opinions, facts, ideas, charts, data, and quotes from any source without citing the source.

**I have received, read, understood, and agree to abide by my student classroom agreement, school rules, class expectations, and honor code for IB Biology SL.**

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_