Classroom Agreement 2014-2015

**Anatomy and Physiology**

Mrs Skrzypczak

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**Course Description:**

            Human anatomy and physiology is the study of the structures and functions of human body organs and organ systems. This course will begin with a discussion of traits that humans have in common with other organisms, followed by a review of the chemistry involved in biological systems and the study of cells and cellular metabolism. Five other units will follow, covering support and movement, integration and coordination, transport mechanisms within the body, absorption and excretion and ending with the human life cycle.

**Textbook:** *Holes Human Anatomy & Physiology*, 10th edition Shier, Butler, Lewis. 2004

**Supplies:**

* 3 Ring Binder
* Notebook paper
* Colored pencils
* Pens and Pencils
* Large brown paper grocery bag

**Course Outline:**

Unit 1:  Introduction & the Chemical Basis of Life              Unit 8:  Respiratory System

Unit 2:  Cells & Cellular Metabolism                                  Unit 9:  Blood & the Cardiovascular System

Unit 3:  Tissues                                                                  Unit 10: Lymphatic System & Immunity

Unit 4: Skin & the Integumentary System                           Unit 11: Nervous System

Unit 5:  Skeletal System and Joints Unit 12: Endocrine System

Unit 6:  Muscular System Unit 13: Urinary System

Unit 7:  Digestive System & Nutrition/Metabolism              Unit 14: Reproductive System

**Grades:**

* Grades will be based on percentages as follows:
* Tests 50%
* Labs/Projects 15%
* Quizzes 20%
* Homework/Classwork 15%

**Code of Behavior:**

* **Respect-** do not engage in behavior that would take away from your classmate’s ability to learn, take care of and put away lab equipment/supplies, etc.
* **Honor-** refrain from cheating in any way
* **Scholarship-** be responsible for your own learning, be attentive, take notes, be prepared, etc.

**Personal Belongings:**

* Do NOT bring valuables to class- keep them in your locker, or at home! Teacher is not responsible for lost or stolen items
* **Cell phones, Ipods, mP3 players, etc, are NOT to be on your person!!!! Doing so will result in a referral (regardless if powered on or not)**
* Class textbook and/or folder may be kept in your assigned cubby at the back of the room. This is at your own risk: student is responsible for missing items- the teacher is NOT responsible for missing books or items left in cubbys)

**Daily Agenda/Warm-ups:**

* You are required to read the daily agenda on the board/projector each day as you enter the classroom
* The agenda will include a warm-up which will need to be completed within the first 5-10 minutes of class.
* Warm-ups should be completed on loose leaf paper and filed in your binder. Some warm-ups/homework will be evaluated as completion grades. Others will be evaluated and given a grade.

**Tests:**

* All tests will be cumulative in nature. This means that there will be questions on each new test that cover material from previous tests

**Grade Questions:**

* If you feel there is a discrepancy with a grade you receive, you may discuss your concerns with me one-on-one at the end of class or after school. DO NOT attempt to argue or make a scene during class time- this will not be tolerated!
* For any discrepancy, you must provide back-up. For example, if the grade in the computer shows a zero for an assignment that you completed on time, you will need to show me the graded assignment.
* I will update grades on the computer as soon as possible. Please refrain from asking me when something will be graded and/or what your grade is. I do my best to grade assignments in a timely manner.

**Hall Passes:**

* Only one student will be allowed out of class at a time.
* No passes will be given to go to another teacher’s class unless prior approval has been obtained by the other teacher.
* No passes will be given to guidance. Guidance visits are by appointment only – these must be made before/after school or during lunch.

**Assignments:**

* Typed or blue/black ink only (exception: graphs in pencil)
* **First & Last** name at top of each paper
* Due at **beginning** of class in the appropriate location unless otherwise stated
* ***No name papers will receive no credit, unless a major assignment (test, quiz, project, lab) in which there will be a 10% deduction. Your name should be the first thing you put on EVERY assignment!***

**Late work Policy:**

* All assigned work is due **AT THE BEGINNING OF CLASS!**
* Late work is accepted for 48 hours after the due date. The grade of the assignment will be automatically **reduced by 20%.** Late work is NOT accepted after 48 hours and you will receive a zero for the assignment
* PLEASE NOTE that an assignment is considered late if it is not turned **in AT THE BEGINNING OF CLASS.**

**Attendance and Make-up Work:**

* It is **your responsibility** to obtain any work missed while you were absent immediately upon your return; this includes scheduling to make-up any lab and/or test missed while out. I will NOT seek you out for make-up work!
* Students will have one day for each day of an excused absence to make up work missed (exception: tests and labs must be made up within 1 week.) Scenario: Student is absent on Tuesday and returns on Wednesday (absent 1 day). Work missed on Tuesday would then be due on Thursday.
* Any work missed due to an unexcused absence will receive no credit.
* Proof of excused absence must be shown to the teacher within the first 3 days back…otherwise the absence remains unexcused.
* **Any assignment assigned prior to your absence will be due immediately upon your return. *\*See last bullet under assignments regarding projects – Projects are due no later than due date regardless of absence.***
* If you return from an absence on a scheduled quiz/test day, you will be expected to take the quiz/test as long as no new material was covered while you were out…**Missing a review day does NOT exempt you from taking the quiz/test**
* ***Lab and Test make-up days will be after school in room 668 by appointment***. You must be ready to start by 1:50pm.
* Be advised…all test and lab make-ups may be given in an alternate form from the original.

**Cheating:**

* Cheating will not be tolerated
* All assignments, including homework, are to be done on an individual basis unless otherwise stated by the teacher.
* Lab groups will collect data together, BUT **will work independently after data is collected to manipulate, analyze, and report data (unless otherwise stated by the teacher).**
* The following are examples of cheating and will not be tolerated:
  + copying someone else’s test, quiz, homework, assignment, or report
  + letting someone copy from a test, quiz, homework, assignment, or report
  + looking at notes or text during an assessment
  + sharing questions from a test with students who have yet to take the assessment
  + listing someone else’s data without giving credit or making up data to fit an expected answer
  + using opinions, facts, ideas, charts, data, and quotes from any source without citing the source.

**I have received, read, understood, and agree to abide by my student classroom agreement,school rules, class expectations, and honor code for Anatomy and Physiology.**

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_